



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

DEPED - QUEZON ICT UNIT	
UPLOADED	
Date/Time	SEP 21 2021
By:	DPASKAL 11:08 AM
Ref. no.	DM 687.s 2021

16 September 2021

DIVISION MEMORANDUM

DM No. 687, s. 2021

**SOFT OPENING OF DEPED QUEZON SUB-OFFICES IN CATANAUAN CENTRAL SCHOOL,
CATANAUAN, QUEZON AND REAL CENTRAL SCHOOL, REAL, QUEZON**

To: OIC - Assistant Schools Division Superintendents
Division Chiefs and Section/Unit/Office Heads
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. In line with the provisions stated in **Division Memorandum No. 306, s. 2021, Deconcentrating the Schools Division Office of Quezon Province through the Establishment of Sub-Offices**, and following the Soft Opening in Gumaca National High School, Gumaca Quezon as per **Division Memorandum No. 590, s. 2021**, this Office announces the soft opening of its sub-offices in **Catanauan Central School, Catanauan, Quezon and Real Central School, Real, Quezon on September 28, 2021 and October 5, 2021 at 9:00 a.m. respectively.**
2. In time of Pandemic, this is the desire of the Office to sustain its efficient and effective service delivery to all its customer, and strenghtens the implementation of Republic Act 11032 or Ease of Doing Buisness And Efficient Government Service Delivery Act of 2018 which aims to streamline the current systems and procedures of Government Services.
3. To ensure effective and efficient operation of DepED Quezon Sub-Offices in Catanauan Central School, Catanauan, Quezon and Real Central School, Real, Quezon, the same guidepoints stipulated in the Division Memorandum No. 590, s. 2021 shall be followed.
4. All personnel in the soft opening of the Catanauan and Real Sub-Offices shall strictly adhere with the health and safety protocol implemented by the Department of Health (DOH) and Inter-Agency Task Force for Emerging Infectious Disease (IATF-EID).

DEPEDQUEZON-TM-SDS-04-009-003



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5. All expenses relative to this activity shall be chargeable against local fund subject to usual accounting and auditing procedure.
6. Immediate dissemination of this Memorandum is desired.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

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